

2020 CENSUS SERVICE-BASED ENUMERATION



What Local Agencies Need to Know

WHAT IS SERVICE-BASED ENUMERATION?

Service-Based Enumeration (SBE) provides an opportunity for people without conventional housing and people who may be experiencing homelessness to be counted in the census. Through this process, people who are not included in counts of traditional household-type living arrangements or group quarters are enumerated where they stay or receive services or at predetermined outdoor locations.



Shelters



Soup kitchens



Mobile food vans

September 22 – 24

HOW ARE LOCAL AGENCIES INVOLVED?

Agencies that provide shelter and/or services to support customers experiencing homelessness or transient communities can opt to support enumeration.



Step 1 **Contact your local [Census Bureau Regional Office](#)** to get in touch with your Partnership Specialist and schedule an enumeration appointment.



Step 2 **Determine the enumeration methods available to you.** The Census Bureau staff will walk you through what works best for your agency site and prepare you for what to expect.

In-person interviews

A Census Bureau representative will visit your agency and conduct in-person interviews to count customers that experience non-traditional living arrangements.

Questionnaires

A Census Bureau representative will drop off paper questionnaires at your agency and schedule a time to pick up completed forms.

Paper listing

A Census Bureau representative meets with an agency administrator to obtain a paper listing of census response data for each person who is served or was staying at the facility on Census Day (April 1, 2020).

FIND MORE RESOURCES:

[NATIONAL COMMUNITY ACTION PARTNERSHIP](#) | [CENSUS COUNTS COALITION](#)

Step 3



Coordinate with your Complete Count Committee (CCC), a group of local stakeholders dedicated to ensuring a complete count in your area. The Census Bureau is overloaded due to pandemic-related operation changes, so the CCC can assist with coordination to participate in SBE. [Find a CC in your area.](#)

Step 4

Prepare your agency for enumeration based on which method you choose.



Collect data

on customers for the paper listing.



Reserve space/time

for Census enumerators to interview customers.



Prepare staff

to assist with customer triage and/or data collection.

Step 5

Notify customers that they can be counted at your agency site.

- Have [Census education materials](#) available for customers
- Send out communications about when/where Census enumerators will be on site for in-person interviews
- Encourage people accessing services to self-respond ahead of the SBE operation
- If possible, make computers, tablets, or phones available for customer use for self-response in your facility



ADDITIONAL RESOURCES



[Take the Census by Phone](#)



[Internet Self-Response Portal Guide](#)



[Language Resources](#)



[Hard to Count Map](#)

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[NATIONAL COMMUNITY ACTION PARTNERSHIP](#) | [CENSUS COUNTS COALITION](#)